

**Beaver Dam Unified School District
Board of Education Proceedings**

March 13, 2023

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. President, Chad Prieve, called the meeting to order at 6:30 p.m. Board members present: Isaac Dornfeld, Marge Jorgensen, John Kraus, Jr., Mary Kuntz, Maria Mason, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent: None.

Mr. Prieve led in the Pledge of Allegiance.

Jorgensen moved, Kuntz seconded, to approve the minutes from the regular meeting on February 13, 2023, as presented.

The motion was adopted by unanimous vote.

Mr. Prieve welcomed visitors.

Mr. Kraus, at the request of the President, announced the board may recess into closed session per Wis. Stat. §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss specific employees and employee groups, and Wis. Stat. §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically, to discuss litigation regarding retiree life insurance benefits. The board will reconvene into open session for the possible transaction of business and adjournment.

Dornfeld moved, Jorgensen seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Ms. Klawitter, Principal, Mr. Peters, District Assessment & Technology Officer, and Ms. Taylor, 4-year-old Kindergarten Teacher, presented the School of the Month Report for Jefferson Elementary School. They reported on their School Success Plan and completed action steps. They reviewed the goals and activities for the School Connectedness part of the plan and shared all-day 4K information. They highlighted the Arbor Day celebration and its history and the annual duck walk. They shared that PaLs and School Service Elementary are very meaningful programs to the school.

Mr. Franz from Baker Tilly presented the district's fiscal year 2022 audit report. The audit received an unmodified opinion, which is the highest-level of assurance that can be received from an audit. He reported that all accounting principles have been applied consistently throughout the year and the district is in good financial health.

Tyjeski moved, Jorgensen seconded, to adopt the audit report from Baker Tilly as presented.

The motion was adopted by unanimous vote.

Mr. Gerber, Activities & Athletic Director, congratulated the High School Boys Hockey coaching staff and team on their conference championship this year. He presented a request to sustain the program by creating a co-op with Cambria, Columbus, Horicon, Mayville, Randolph, Waterloo, and Wayland Academy beginning with the 2023-24 winter season.

Kraus moved, Jorgensen seconded, to approve the High School Boys Hockey co-op request as presented.

The motion was adopted by unanimous vote.

Mr. Tronsen, High School Principal, presented a request for the two DECA students who qualified to participate in the International Career Development Conference to travel to Orlando, FL, from April 21-26, 2023.

Spielman moved, Tyjeski seconded, to approve the request for the DECA students to travel to Orlando, FL, as presented.

The motion was adopted by unanimous vote.

Mr. Tronsen presented the Start College Now Program requests for the first semester of the 2023-2024 school year.

Kraus moved, Jorgensen seconded, to approve the Start College Now Program requests for Fall 2023 as presented.

The motion was adopted by the following vote: Aye – Jorgensen, Kraus, Kuntz, Mason, Panzer, Prieve, Spielman, Tyjeski, and Dornfeld. Nay-None.

Ms. Malkovich, Director of Business Services, presented a recommendation for district printer services. She reviewed the Request for Proposal timeline and bids received. She recommended to contract with Marco for a 5-year lease for district printer services.

Tyjeski moved, Jorgensen seconded, to approve the recommendation to contract with Marco for managed district printer services as presented.

The motion was adopted by the following vote: Aye – Kraus, Kuntz, Mason, Panzer, Prieve, Spielman, Tyjeski, Dornfeld, and Jorgensen. Nay-None.

Ms. Solis, Board of Education Student Representative, reported on Key Club activities, Junior ACT testing, the High School Spring Play, and upcoming Student Council activities, including an Earth Day project to continue awareness.

Ms. Jorgensen, Operations Committee Chair, reported the committee met on February 27 and received an update on health insurance proposals, a review of the process to identify capital project partners, and proposed revisions to the Employee Handbook and Appendices. The next meeting is scheduled for April 24.

Ms. Malkovich and Dr. White, Director of Human Resources, presented a health insurance recommendation. They reviewed rates, costs, and options for Quartz and Dean. They shared that staff survey results indicated staff prefer to remain with Quartz. Both providers quoted cost savings over last year's rates, with Dean's being higher. They recommended the district remain with Quartz so there would be no interruption in services and stated that either direction from the Board will be supported.

Tyjeski moved, Kraus seconded, to approve Quartz as the district's health insurance provider.

The motion was adopted by the following vote: Aye – Kuntz, Mason, Panzer, Prieve, Spielman, Tyjeski, Dornfeld, Jorgensen, and Kraus. Nay-None.

Ms. Panzer was absent from the Teaching and Learning Committee meeting on February 27. Mr. Prieve reported that the committee met and received an update on the Human Growth and Development curriculum topics and targets. They also received an update on district data metrics, including enrollment, attendance, behavioral, and financial data. The next meeting is scheduled for April 24.

Jorgensen moved, Kuntz seconded, to adopt the Human Growth and Development curriculum topics and targets as recommended by the Human Growth and Development committee.

The motion was adopted by unanimous vote.

Board members shared the engagement opportunities they participated in over the past month.

Board members recognized the cast and staff involved in the High School Play for their great performance with little preparation time.

Ms. Jorgensen proposed a proclamation declaring March as Fine Arts Month.

Jorgensen moved, Dornfeld seconded, to affirm the Fine Arts Month proclamation as read.

The motion was adopted by unanimous vote.

Mr. DiStefano, Superintendent, recognized the staff involved in fine arts education.

Kraus moved, Tyjeski seconded, the board recess into closed session per Wis. Stat. §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss specific employees and employee groups, and Wis. Stat. §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice

concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; specifically, to discuss litigation regarding retiree life insurance benefits.

The motion was adopted by the following vote: Aye – Mason, Panzer, Prieve, Spielman, Tyjeski, Dornfeld, Jorgensen, Kraus, and Kuntz. Nay-None.

During closed session, there was discussion regarding specific employees and employee groups, and litigation regarding retiree life insurance benefits. No action was taken during closed session.

Panzer moved, Kuntz seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Panzer moved, Jorgensen seconded, to approve the following resignations and retirements: Rebecca Antil-Grade 2 Teacher-Lincoln Elementary Teacher (Resignation effective end of the 2022-23 school year); Taylor Baumeister-English Teacher-High School (Resignation effective end of the 2022-23 school year); Kathleen Chatterson-Special Education Teacher-Middle School (Resignation effective end of the 2022-23 school year) ; Ann Pasewald-Nutrition Services Worker-High School (Retirement effective end of the 2022-23 school year); Maria Richards-Chorus Teacher-Middle School (Resignation effective end of the 2022-23 school year); Kari Riehl-Social Worker-Elementary Schools (Resignation effective 2/20/23); Craig Selchert-Nutrition Services Worker-High School (Retirement effective end of the 2022-23 school year); and Pauline Witter-Nutrition Services Worker-High School (Retirement effective end of the 2022-23 school year).

The motion was adopted by unanimous vote.

Panzer moved, Spielman seconded, to approve the following leave of absence requests: Taylor Habermann-Speech & Language Pathologist-Washington Elementary School (Medical Leave 8/21/23-11/6/23); Emilie Knox-Computer Applications Teacher-Middle School (Medical Leave 4/17/23-5/31/23); Sarah Knutson-Special Education Teacher-Prairie View Elementary School (Extended Medical Leave 9/5/23-1/2/24); Holly Taylor-4K Teacher-Jefferson Elementary School (Medical Leave 9/5/23-11/20/23); and Lyndsey Webster-Program Support Teacher-District (Extended Medical Leave 4/10/23 – end of the 2022-23 school year).

The motion was adopted by unanimous vote.

Panzer moved, Jorgensen seconded, to approve the following appointments: James Guerts-Full-Time Substitute Teacher-Elementary Schools; Mark Gutknecht-Computer Applications Teacher-Middle School (LTE 4/24/23-5/30/23); Kathy Holsapple-Grade 2 Teacher-Prairie View Elementary School (LTS 5/14/23-5/30/23); Megan Kaul-School Psychologist-District (2023-24 school year); and Sarah Kuhn-School Nurse-Jefferson and Washington Elementary Schools (start date 3/27/23).

The motion was adopted by the following vote: Aye – Panzer, Prieve, Spielman, Tyjeski, Dornfeld, Jorgensen, Kraus, Kuntz, and Mason. Nay-None.

Jorgensen moved, Kuntz seconded, to appoint Marge Jorgensen, Mark DiStefano, and Michelle Falkinham to serve as the board of canvassers for the April school board election with Caitlyn Fick as the alternate.

The motion was adopted by unanimous vote.

Mr. DiStefano presented the board policy updates from Neola for first reading.

Tyjeski moved, Jorgensen seconded, to approve the payment of financial claims (Voucher #506, #507, and #508) for District Credit Card, LTD/STD/Life Insurance, ACH File, Net Payroll, Payroll Taxes, WEA Trust Advantage, Health Savings Account, Payroll Related Voucher, Manual Check, Net Payroll-Coaches, Health Savings Account (District), Fidelity, Franklin, WEA TSA, Wisconsin Retirement System, and District Insurances for a total of \$4,421,733.59. (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Aye – Prieve, Spielman, Dornfeld, Jorgensen, Kraus, Kuntz, Mason, and Panzer. No - None.

Kraus moved, Tyjeski seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 9:18 p.m.

/s/

Chad Prieve, President

/s/

Marge Jorgensen, Clerk